

**MINUTES OF THE GENERAL MEETING  
OF THE BIGFORK COUNTY  
WATER AND SEWER DISTRICT**

The general meeting of the Bigfork County Water and Sewer District was held on April 12, 2017 at the District office. President, Tom Cahill, presided.

**ATTENDEES:**

*Directors: Gene Helberg, Seth Price, Tom Cahill, Duke Phelps*  
*District Employees: Julie Spencer, Mimi Wildeman*  
*Engineering: Jeff Cicon P.E. from Morrison Maierle*  
*Other Attendees: Bill Meyers*

**READ AND APPROVE MINUTES:**

President Cahill opened the meeting at 7:00 p.m. The minutes of the March Board Meeting were reviewed for approval. Cahill called for discussion. Hearing none, a vote was called. Price made a motion to approve, Helberg seconded and it was unanimously

*RESOLVED*, That the Minutes for the March 2017 Board Meeting be approved as submitted.

**AGENDA - ADDITIONS OR CHANGES**

No changes were made to the agenda

**CONSENT AGENDA**

President Cahill called for discussion or questions about the consent agenda. Price inquired on the amount of Water Loss Spencer informed the Board that Andy Loudermilk is working on isolating the cause by Subdivision.

Hearing no more discussion Cahill called for a motion to approve. Phelps moved, Helberg seconded and it was unanimously

*RESOLVED*, That the items on the Consent Agenda be approved.

**PUBLIC COMMENT**

President Cahill called for Public Comment Bill Myers was present to discuss the Bigfork County Dock/Bay Lift Station; President Cahill stated that he felt we should pursue this item at a future meeting. Everyone was given a copy of the minutes from the meeting on November 23, 2016 between the District, Myers, Kuhn and Matters. Myers agreed with putting this matter on a future agenda.

**OLD BUSINESS**

*Engineering update, Jeff Cicon*

- *Water Tank & Transmission Line and Access Easement* –on March 22, 2017 Ron and Jim Bob Pierce came to the District office to discuss the easements. Jim Bob brought a letter by Morrison Maierle for the Board to review. The Board will review and discuss at a future meeting.

- *Water Tank & Transmission Line*- Cicon stated that according to the Department of Commerce, House Bill 14 was defeated in the Montana Legislature and the TSEP projects were moved to House Bill 11. We will continue to follow the legislature and apply for funding.
- *Standpipe Supply Line and Lakeview Care Center main* (Task Order 28) – Little Jon Apartments have reviewed the revised easement documents and agree to language. Waiting on signatures from owner then will file all necessary papers with Flathead Clerk and Records Office.
- *Ramsfield Water Rights Wells 3 & 4* (Task Order 24) – Cicon has completed a draft water right application, the pumping data is being complied into the DNRC's required form. Cicon will be scheduling a pre-application meeting with the DNRC and file application accordingly.
- *Sludge Farm Irrigation System* (Task Order 30) –A preconstruction meeting was held with Randy Gembala Excavating on April 4, 2017. The project is anticipated to start April 17, 2017 depending on availability of materials. Gembala submitted Payment Application #1 for the purchase of materials. It is recommended to approve payment contingent upon delivery of materials to site. Price made a motion to approve payment Helberg second it was unanimously

*RESOLVED*, That the items for Payment Application #1 be approved.

- *North & South Eagle Bend Lift Stations* (Task Order 25) – Diamond Construction has installed temporary bypass pumping and made the connection to the existing force main. The new meter vault has been set and is connected to the force main. Ground water was encountered in the project area but the contractor was able to get the vault set and force main installed. A construction meeting was held on April 4<sup>th</sup>, 2017 in regards to the schedule being pushed out; contractor has brought in additional laborers. Easements are pending from The Eagle Bend Homeowners Association and Northwestern Energy. Diamond Construction submitted Payment Application #2 we recommend payment approval contingent on electrical equipment delivery. Price made a motion to approve payment Helberg second it was unanimously

*RESOLVED*, That the items for Payment Application #2 be approved.

- *Flathead Lake Brewery Pretreatment System* –Julie Spencer updated the board that we are waiting on the test results to start the permit process. President Cahill requested a meeting with Flathead Lake Brewery in the near future.

## **NEW BUSINESS**

*Ramsfield Well Pump/Surge Protection*- Julie Spencer informed the Board that she submitted an Insurance Claim on the Pump. Purchase of a Surge Protector will cost \$5,018.00 after discussion Price made a motion to approve the purchase Phelps seconded passed unanimously.

*RESOLVED*, That the Surge Protector Funding be approved.

*Flathead County Sewer Transfer Agreement*- Julie Spencer informed the Board in regards to the Flathead County Assessor Audit there will be three property updates.

## COMMITTEE REPORTS

*Annexation, Main Extensions & Construction* ..... *Helberg & Cahill*  
Eagle Bend Lift Station – Discussed during Engineer’s Report

*District Investments* ..... *Price & Phelps*  
Will be discussed during Special Budget Meeting Will be held on May 10<sup>th</sup>, 2017

*Employee Insurance Compensation & Certification* ..... *Helberg & Keenan*  
Certification Tests – Lopez and Hand - approved compensation pay adjustment if tests passed

*Pretreatment Regulations* ..... *Cahill & Price*  
Flathead Lake Brewery Meeting to be scheduled

*Budget & Rate Structure* ..... *Helberg & Phelps*  
Will be discussed during Special Budget Meeting Will be held on May 10<sup>th</sup>, 2017

*Rules & Regulations* ..... *Cahill & Price*  
Still in progress

*Farmland*.....*Helberg, Cahill & Loudermilk*  
Grain Storage, Irrigation, Blowers – Grain Storage Silo will be installed as soon as it is delivered and the pad is installed.

## COMMUNICATIONS:

DNRC-Water Rights Abandon, Sump Pump Letters, Insurance Claim, Pierce Letter

President Cahill called for discussion on scheduling a Special Budget meeting after the May Board meeting tentative dates are May 9<sup>th</sup>, 2017 Board Meeting and May 10<sup>th</sup> will be the Special Budget Meeting.

## ADJOURNMENT

Cahill called for a motion to adjourn. Price moved, Phelps seconded and it was unanimously

RESOLVED that the public meeting be adjourned at 8:30 p.m.

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Secretary, Mimi Wildeman

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Meeting presided by:

President Tom Cahill